

## NCPNA Board Meeting Notes

1. **Date** - March 18<sup>th</sup>, 2024 @ 7:00 pm @ Janice's - 901 Rainbow St
2. **Call to Order** – 7:13pm by Janice Gromadin
3. **Approval of Board Retreat/February Minutes** – John Slaughter approves, Brandi Dawson 2<sup>nd</sup>, no objections
4. **Financial Update** – Review Doug's email on financials
  - Bank account is set-up
  - Cancelled savings and moved funds into checking
  - Two sections – Events and Membership
  - Discrepancy – Profit on National Night Out (**Doug/John: donation to Berkner band \$100**); April Anderson motion, Charlie 2<sup>nd</sup>, no objections
  - Updates: \$6,039.76 Checking; \$0 savings; negligible funds in PayPal
5. **Membership Update** – Farrah/Janice
  - 95 paying members
  - 30% goal to get us to 125
  - Motion to have a location for a files and documents → Yes
6. **Communication Update** – John/Phyllis/April
  - **Shared Drive** – **April to set-up**
  - **Newsletter** – Brainstorm on ways to make this less clunky for John?
    - **Strategy** – this month, next month, more information, programs
    - **Reminder** – email blast 3/20
    - **March Newsletter** – **committee(s) action: Content to John 3/19, Draft 3/20, Final 3/21**
  - **Emails** – Consider group email addresses for committees? We chose to revisit later.
  - **Social Media Posts** –
    - **April: create posts as outlined in comms plan: 3/18, 3/20, 3/22**
    - Facebook Volunteers – make sure all volunteers have been contacted that signed up to help on FB
    - FB Spring Celebration posts – anything additional we need to share? No.
7. **Engagement Update** – YOTM, Book Club, Crime Patrol, House Number Program, Neighborhood development updates
8. **Event Updates**
  - Spring Celebration – Janice/Brandi
    - Fliers printed? Discuss future options and back-up plan
    - Volunteer ideas
    - 9:30am for volunteers
    - **Brandi: send communication plan**
    - **Janice: Budget - \$325; will collect all receipts**
    - **Doug to send last year's budget detail to Janice/Brandi**
    - **John: Sound system will be put sound system in shed**
  - Trash Bash Updates – Phyllis/April
    - Berkner Service-Learning Program  
<https://sites.google.com/g.risd.org/bhsrams2college/service-learning?authuser=0>
    - Dumpster Rental – <https://www.cor.net/departments/public-services/trash-recycling/residential-rent-a-bin>; \$60 per dump and we can do it every day and

we're allowed to let neighbors use it without issue (guideline not a rule; contact: Stephanie)

- Clean Park Patrol Program Passport - <https://www.cor.net/departments/parks-recreation/parks-trails/clean-parks/litter-facts/clean-park-patrol-passpor>; trying to get 50 completed ones in the next few weeks
- All ideas not used in previous years were rejected; Phyllis will handle communication and keep event as it has been before; may consider ideas next year
- May Event Update – Brandi/Farrah
  - Porch Crawl
  - Date: May 11
  - Host homes selected: Butterfields (Serenade); Brombergs (Morningstart); ??? (Rainbow)
  - **Brandi/Farah: event leads will put a few announcements on FB**
- July Event Update – April/Phyllis no updates yet
- October Event Update – Robert/Doug
  - CUTX Food Sponsorship secured
- December Event Update – Farrah/April no updates yet

## 9. Board Retreat Updates

- City Bench Program - April
  - *Twin Rivers or Glenville Park* – price (cement/plaque) is \$2k and tree beside it for \$250; plaque is about 6-8 weeks after we approve; handful of extras this Spring; consider a fundraising initiative with one of our events and a dedication event later in the year
  - **Action: consider a fundraising initiative with a future event this year**
- NCPNA Bylaws Review – Robert/Janice/John

10. **Next Board meeting** – April 15<sup>th</sup> at 7pm

11. **Other business** – Tues April 16<sup>th</sup> 5:30-8pm Spring Neighborhood Leadership Workshop

12. **Meeting adjourns** – 8:46pm