

Board of Directors Meeting Minutes  
North College Park Neighborhood Association  
10:00 AM, Saturday, September 2, 2017  
Russell's and Sandy's Home  
1215 Windsong Trail  
Richardson, Texas

**Board of Directors:**

Present: Russell Bowen, Sandy Bowen, Pete Catalina, Doug Freeman, Janice Gromadin, Walt Gromadin, Caryl Knapp, John Slaughter, Phyllis Slaughter and Mike Petree

**Proceedings:**

MEETING CALLED TO ORDER – Russell called the meeting of the Board of Directors to order at 10:04 AM. It is the first meeting of the 2017-2018 fiscal year. It included the following agenda items:

REVIEW AND APPROVE MINUTES OF THE August 12, 2017 BOARD MEETING – The Draft Minutes from the August 12th Board of Directors Meeting were offered for review. A motion made to approve the Minutes was seconded and passed unanimously.

TREASURER'S REPORT/PAY BILLS – Pete presented the September 2nd, 2017 Treasurer's Report. The September 2nd balance was \$4003.19. The only expense for the month was a \$100.00 donation to the Fire Department. Submitted bills included \$92.01 for printing Labor Day flyers and \$113.30 for printing Membership Drive flyers. On the income side, Glenville Park Homeowners Association sent a check for \$59.83 for their share of the expenses for the Fourth of July parade and picnic.

LABOR DAY PARTY SEPTEMBER 4TH - The Labor Day Celebration event will be held at the Glenville Park Pavilion on Monday, September 4<sup>th</sup>, at 11:00 AM. Doug reviewed the inventory of needed items, such as hula hoops and ties for the three legged race. Prizes for the contests will be available. The Rocking Four will provide live music and John will provide a sound system. To have enough water balloons, a water balloon party is planned for Sunday evening at John's and Phyllis's house. Beverages will be provided and food favorites will be supplied by attendees. The median signs are up and the flyers and email notices have all been sent out. A table will be set up for membership sign ups.

MEMBERSHIP DRIVE (2017-2018) – The yearly membership drive is underway. Russell gave an overview. The card stock color flyers are ready to be distributed. The Membership Drive median signs are ready to go up after the Labor Day Celebration.

PLAN TO UPDATE ALL RESIDENTS NAMES/ADDRESSES/TELEPHONE #S FOR CRIME WATCH PATROL/NOTIFICATIONS – John presented a plan for sending out a personalized letter to the 415 households that are in our neighborhood. It should be interesting and convey useful information, especially about Crime Watch Patrol. It will include a form to be filled out and returned. Content still needs to be written. Doug suggested that an “opt out” box be included for those residents that don't want to be notified of security problems such as leaving a garage door open. The letter is still being edited and should be close to finalized by the next meeting.

NATIONAL NIGHT OUT – October 3<sup>rd</sup>, 2017- Janice reported that the participating neighborhood Associations just had an organizational meeting. The theme this year is “Neighbors Helping Neighbors.” North College Park will be joined by College Park, Glenville Park and Town North Park in hosting the event. Janice said that she would get the flyers together. Food will be served and live music will be provided by Berkner High School Jazz Band and the Berkner High School Drum Core Band. The start up time for volunteers at the event is 4:00PM. NNO is scheduled to run from 6:00 to 8:00 PM.

NCPNA STATIONARY REVIEW – John presented an update on the NCPNA Stationary project. A draft was passed around and reactions were encouraging. There is still some work to be done and the board will have another chance to look at the final version before they are sent to the printer.

UPDATE - TENTATIVE MEETING/EVENTS CALENDAR - Sandy handed out the latest version of the Updated Meeting/Events Calendar for comments. Phyllis mentioned that early November would be a good time for a yard party. Various options of food trucks, boxes of pizza, and live music were mentioned. The discussion ended with the suggestion that it continued next meeting.

REMINDER NEXT MEETING/ADJOURN - At 10:43 AM a motion was made to adjourn the meeting. The motion was seconded and passed unanimously.

The next meeting of the Board of Directors is scheduled for Saturday, October 6th, at 10:00 AM at Russell's and Sandy's house

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