

Board of Directors Meeting Minutes
North College Park Neighborhood Association
10:00 AM, Saturday, October 1, 2016
Russell's and Sandy's Home
1215 Windsong Trail
Richardson, Texas

Board of Directors:

Present: Russell Bowen, Sandy Bowen, Pete Catalina, Doug Freeman, Janice Gromadin, Walt Gromadin, Caryl Knapp, Phyllis Slaughter, and Mike Petree.

Proceedings:

MEETING CALLED TO ORDER – Russell called the meeting to order at 10:04 AM. The meeting included the following agenda items:

REVIEW AND APPROVE MINUTES OF THE SEPTEMBER 3, 2016 BOARD MEETING – The Draft Minutes from the September 3rd Board of Directors Meeting was offered for review. A motion made to approve the Minutes was seconded and passed unanimously.

TREASURER'S REPORT/PAY BILLS – The September 3rd Treasurer's Report was offered for approval after a clarification of accounting. A motion was made to approve the report and it was seconded and passed unanimously.

Pete then presented the October 1st Treasury Report. The current balance is \$5,476. Income since last month included \$500 in membership dues. Expenses paid since last month included \$100 for our share of the National Night Out event and \$181.97 for the Labor Day Picnic expenses. \$120 of the Labor Day expenses were for the live music. A Motion was made to approve the October 1st Treasurer's Report and it was seconded and passed unanimously.

Also, Pete said the move to Legacy Bank has been completed and the previous bank account has been closed.

2016-2017 MEMBERSHIP DRIVE - Russell presented an membership update. For the fiscal year so far there are 50 paid memberships.

Sandy pointed out that there is a data entry bottleneck for entering membership dues and update information. As a result the consolidating of membership lists into one master list still needs some work to be efficient. Each entry can take 15 minutes to enter. Pete suggested that a change in software might help.

NATIONAL NIGHT OUT UPDATE – Doug gave an update for the October 4th Tuesday night event. He handed out a list of things that are still needed as well as volunteer positions that still need to be filled. As a result he was able to fill in some needed items and volunteers to help. The flyers are ready to go and will be delivered after the meeting. Caryl mentioned the possibility of using a photo fund raiser.

North College Park will be joined by College Park, Glenville Park and Town North Park in hosting the event. The start up time for volunteers is 3:15 to 3:30. NNO is scheduled to run from 6 to 8 PM.

CRIME WATCH PATROL– Lately the number of Crime Watch Patrols have been falling off. That fact lead to a general discussion about how to increase the number of patrols. Caryl suggested paying the patrollers \$2.00/hr. Russell said he didn't think we should pay volunteers but we should look at other methods to encourage our patrolers to be more active. Several new patrollers have yet to go on a single patrol. Doug said the Richardson police coordinator suggested calling certified drivers to encourage them to patrol once a month. Some patrollers haven't been on a patrol for two years. Caryl mentioned that crime is down and there is a lack of interest. Russell said that the patrols work much better with partners. Walt mentioned the opportunity of NNO for talking up the benefits of participating in Crime Watch Patrol. Phyllis mentioned the use of gift certificates that are randomly given out as a surprise gift when someone goes on patrol. She also said that they were currently out of gift certificates. A motion was then made to spend \$30 to get six more \$5.00 gift certificates to use to encourage participation. It was seconded and passed unanimously. Caryl indicated that she still wanted consideration of a payer system of from \$2 to \$5 per patrol. In general the feeling was that we need a new strategy for encouraging participation in Crime Watch Patrol. Russell and Doug said that they would consider the suggestions and report back.

Doug said that the NCPNA street number signs also play a part of Crime Watch since they are useful for identifying houses during patrols. In addition to the free offer for new signs, the old signs can be refurbished to make them easier to read. An email could be sent out with before and after pictures to encourage people to do so.

As another source of ideas, Janice said that October 18th was the date for the “Richardson Leadership Workshop” for NAs and HOAs. Presidents and BODs. Invitees are served a free dinner while the City presents informative suggestions for making neighborhood associations more effective and have better communication with the City. It's RSVP and all NCPNA board members are invited.

UPDATE MEETINGS/EVENTS CALENDAR AND SUPPLIES INVENTORY – Sandy passed around the latest Planning Calendar and Supplies Inventory List for comments and updates. Phyllis handed out a “What's in the Storage Shed” list and went over it. She encouraged everyone that has storage items to make such a list.

YARD PARTY – Phyllis brought up the question “What about the yard party?” Janice and Walt volunteered their yard for a fall yard party but not much has been done about it. Various possibilities were considered such as live music and possibly a food truck. A target date of November 12th was suggested. Sandy mentioned that a lot of work needed to be done and to that end a planning meeting was set for Sunday, October 19th.

MEETING ADJOURNED – At 11:05 AM a motion was made to adjourn the meeting. The motion was seconded and passed unanimously.

The next meeting of the BOD is currently scheduled for Saturday, November 5th, at 10:00 AM at Russell's and Sandy's house.

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