

Board of Directors Meeting Minutes  
North College Park Neighborhood Association  
10:00 AM, Saturday, January 7, 2017  
Russell's and Sandy's Home  
1215 Windsong Trail  
Richardson, Texas

**Board of Directors:**

All Present: Russell Bowen, Sandy Bowen, Pete Catalina, Doug Freeman, Janice Gromadin, Walt Gromadin, Caryl Knapp, Dick Rawlings, John Slaughter, Phyllis Slaughter, and Mike Petree.

**Proceedings:**

MEETING CALLED TO ORDER – Russell called the meeting to order at 10:12 AM. The meeting included the following agenda items:

REVIEW AND APPROVE MINUTES OF THE NOVEMBER 26th, 2016 BOARD MEETING – The Draft Minutes from the November 26th Board of Directors Meeting was offered for review. A motion made to approve the Minutes was seconded and passed unanimously.

TREASURER'S REPORT/PAY BILLS – Pete presented the January 7<sup>th</sup> Treasurer's Report. The December 31<sup>st</sup> balance was \$5,146.55. Income included \$48.97 for two memberships. Expenses included \$19.41 for alley sign supplies.

In response to a request for a budget, Pete said that the income statement could be used.

MEMBERSHIP REPORT - Russell presented an update on the Membership Drive. As of January 7<sup>th</sup> there were 91 paid memberships.

At the City of Richardson Monthly Leadership Breakfast, there was a new "Residence Guide" handout with a good list of city services. There was also a "Know What to Do" emergency procedures handout available. These would be especially useful for new arrivals to the neighborhood.

CRIME WATCH PATROL PARTY– The CWP party date has been moved to February. The estimated cost for food and miscellaneous items is \$250 dollars. A motion was made to allocate that amount for the party and it was seconded and passed unanimously.

PARK BENCH ON THE GLENVILLE TRAIL/OTHER PROJECTS-John presented an

update. After a discussion about how to choose which bench, it was decided for the Board Members to vote on it. The Board Members decided on Bench #3. The installed bench cost \$400. The cost is matched by the City, so NCPNA's share would be \$200. A motion was made to approve the \$200 expense for the bench and it was seconded and passed unanimously. It was also decided that future beautification projects might have a public approval component if the circumstances suggested it.

Another beautification project suggested as a possibility was a public art project. There are artists that live in NCP that would be interested in contributing. Dick said that we need to see what the City would allow. Several members mentioned that it might involve the wall separating the neighborhood from Belt Line. Others mentioned an art object in Glenville Park.

EMAIL TO OUR RESIDENTS? – Russell presented the latest on the seasonal message to be sent out. There are two parts: to finalize the message content and to send it out. Russell handed out a draft of the seasons greeting message for group editing and comments.

As suggestions were made, the seasonal greeting evolved into an informational message statement that could be used for informative purposes to describe what NCPNA does. Dick mentioned that it ought to emphasize that we are the neighborhood's voice at City Hall. Janice mentioned thanking the volunteers and giving credit for special contributions. CWP could also use it in their contact with residents who don't know about about NCPNA and what it does.

For closure on content, it was suggested that a small group do a final edit of the draft. It was decided that the editing group consist of Dick, Sandy, Russell and Caryl. Russell said he would not be a voting member. The plan is to have it done by the end of the month.

To distribute the message, a suggestion was made to mail them out rather than use email or deliver flyers. John said mailing labels with return mailing could be printed up. The approximate budget for the stamps, stationary, printing and delivery of the message would be \$300.

UPDATE MEETINGS/EVENTS CALENDAR AND SUPPLIES INVENTORY – Sandy passed around the latest Planning Calendar and Supplies Inventory List for updating and comments.

MEETING ADJOURNED – At 11:11 AM a motion was made to adjourn the meeting. The motion was seconded and passed unanimously. After the meeting everyone divided into groups and went out to take down the neighborhood holiday decorations.

The next meeting of the BOD is currently scheduled for Saturday, March 4th, at 10:00 AM at Russell's and Sandy's house.

[Version 030217]