

Board of Directors Meeting Minutes
North College Park Neighborhood Association
10:00 AM, Saturday, September 5th, 2015
Russell's and Sandy's Home
1215 Windsong Trail
Richardson, Texas

Board of Directors:

Directors Present: Russell Bowen, Sandy Bowen, Doug Freeman, Janice Gromadin, Walt Gromadin, John Slaughter, Gary Vaughn, Mike Petree and Caryl Knapp(volunteer)

Proceedings:

MEETING CALLED TO ORDER – Russell called the meeting to order at 10:04 AM. The meeting included the following agenda items:

REVIEW AND APPROVAL OF MINUTES – The Draft Minutes of the August 1st Board of Directors Meeting was offered for review. A motion was made to approve the minutes and it was seconded and passed unanimously.

FINANCIAL STATUS REPORT – Gary presented the financial Report. The 9/04 balance was \$5,182.39. Annual dues from mail in checks and on line payments totaled \$1,439.23. While discussing the dues totals, mention was made of a middle of the month email blast as the next step in the membership drive. On the debit side of the report, \$35.13 in printing, \$210.79 for catering, \$15.14 for decorations, and \$45.36 for flyers was paid out for the July 4th Celebration. A motion was made to approve the Financial Report and it was seconded and passed unanimously.

PAY BILLS FOR PRIOR APPROVED PROJECTS/EVENTS – Expenses totaling \$70.02 were submitted and approved for the cost of the membership renewal flyer, addressed mail-in envelope, and Labor Day Celebration flyer. Also, an expense of \$59.70 was submitted and approved for soft drinks for the Labor Day Celebration.

NEW MEDIAN SIGNS – Russell reported that 12 more sign inserts will be needed for full coverage of the 4 new event signs. This will bring the total number of new inserts to 24. The calculations are for six signs and four events. Each sign uses two inserts but the inserts are double sided so each two inserts can make two signs. The expected

cost for finishing up the project is \$440. The four new events are: 'Labor Day Celebration,' 'Pool Party,' 'Garage Sale,' and 'Alert'.

ELECTION OF BOARD OF DIRECTOR OFFICERS FOR 2015/2016 – Before the vote, a discussion was held on whether to combine the Chairman of the Board and President officers into one position. After some discussion, it was decided not to combine. Following that discussion, John made a motion to re-elect the current officers to their present positions. It was seconded and passed unanimously. As a result, the 2015-2016 officers are:

- President: Russell
- Chairman of the Board: Lynn
- Vice President: Janice
- Treasurer: Gary
- Secretary: Mike

MOVE NCPNA BANK ACCOUNT – After some explanation, a motion was made to move the current NCPNA bank account to the more convenient Credit Union of Texas.

REVIEW MEETING/EVENT CALENDAR – Sandy handed out a draft of the NCPNA 2015-2016 Meeting and Event Calendar for review. Openings were left for the host/contact information to be filled in as volunteers sign up.

UP COMING EVENTS/PROJECTS

LABOR DAY PARTY – Doug gave an update on the September 7th Labor Day Celebration by going over a list of issues to resolve. Russell and Sandy will start the decoration of the pavilion at 9:00 AM. Preparations are being made for up to a hundred participants. This is a new event so there are lots of unknowns. Group activities are still being worked out.

MEMBERSHIP DRIVE/YARD PARTY – There was a general discussion about the possibility of a Fall yard party. Various dates and concepts were mentioned. As a target date, there was general agreement on Saturday, October 24th. Russell said he would continue to look for a singer to schedule.

NATIONAL NIGHT OUT – Janice presented an update on the upcoming National Night Out October 6th event. Russell and Sandy volunteered to man the NCPNA table. Doug will help with grilling. Other volunteers are still needed. Considering the shared costs for the Berkner High School Band, custodial services, catering services other expenses, a motion was made to approve a total budget of \$500 for the

event. The motion was seconded, and passed unanimously.

ODDS AND ENDS – Sandy handed out a Draft Inventory spreadsheet which is a good start toward being able to keep track of who has what.

Also, in response to a State Representative request, Russell sent a list of NCPNA open meetings for the current fiscal year.

MEETING ADJOURNED – A motion was made to adjourn at 11:18 AM and it was seconded and unanimously approved.

The next meeting of the BOD is scheduled for Saturday, October 3rd, at 10:00 AM at Janice's and Walt's house.

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