

Board of Directors Meeting Minutes
North College Park Neighborhood Association
10:00 AM, Saturday, January 3, 2015
Doug's Home
1004 Rainbow Drive
Richardson, Texas

Board of Directors:

Directors Present: Russell Bowen, Sandy Bowen, Lynn Neill, Gary Vaughn, Doug Freeman, Dick Rawlings, and Mike Petree

Proceedings:

MEETING CALLED TO ORDER – Russell called the meeting to order at 10:03 AM. The meeting included the following agenda items:

REVIEW AND APPROVAL OF MINUTES – A motion was made to approve the Minutes of the December 6th Board of Directors Meeting and it was seconded and approved unanimously.

FINANCIAL REPORT AND BILLS – Gary gave the Financial Status Report. The current balance is \$6120.09. A motion was made to approve the Financial Report and it was seconded and approved unanimously.

CRIME WATCH PATROL PARTY – Doug reported on the upcoming Crime Watch Patrol Party scheduled for Saturday, January the 17th. There will be pizza for the attendees and awards will be handed out. Gift cards were suggested for the patrollers who logged the most hours. For couples that patrol together, a gift card of \$50 was suggested. For 'lone rangers', a \$25 card. In addition, Doug wanted to especially thank John LeGreca for the awesome job coordinating monthly meetings and encouraging Crime Watch Patrols. A motion was made to approve a budget of \$250 for the catering for the Crime Watch Patrol Party and it was seconded and passed unanimously. A separate motion was made to approve \$100 for gift card awards and it was seconded and passed unanimously. To avoid any conflict of interest, board directors were excluded from the awards.

Doug also presented the highlights of his North College Park Crime Watch Patrol Annual Report for 2014. In the past year, thirty-six people have participated in at least one patrol. The total time spent patrolling was 484.5 hours. The full report is available on the neighborhood website(<http://ncpna.org/?p=316>).

VALENTINE'S DAY PARTY- Sandy mention that she wasn't getting much traction getting volunteers for the Valentine's Day Party. It's hard to build on responses such as "don't know if available" and "maybe." It was generally agreed that there is already enough going on. Lynn suggested that we should put the effort into the Spring Celebration.

OTHER UPCOMMING EVENTS – The Meeting Schedule has been updated and is mostly filled in. The next event, the Spring Celebration, is tentatively scheduled for Saturday, March 21st. There will be a special neighborhood email to announce it. May 12th is the day scheduled for the All Member General Meeting at Jess Harben. The annual Swim/Pizza Party at Glenville Pool party is on the schedule, but the date is not yet set.

NEIGHBORHOOD ASSOCIATION WEBSITE – Dick said that the transition to using Wordsmith to manage the web site is looking good. Lynn said that there might be some problems with phone use.

MASS MAILING TO ALL NCPNA RESIDENTS – Sandy and Russell volunteered to write a rough draft for the mass mailing. Encouraging membership, Crime Watch Patrol, and promotion of the web site were emphasized as especially important content.

The mailing could also make the case for insuring that the neighborhood has up to date contact information. Russell asked how the neighborhood was going to collect the contact updates. In addition to having them mailed or handed in, Dick mentioned that a form could be added to the neighborhood website to allow members to update their own contact information online. Part of the form could already be filled in. Also, individual choice items such as "I don't want to be called if my garage door is open" could be added.

A request for new volunteers for the Board of Directors could also be included. Also, volunteers for various events could be encouraged. Russell mentioned the creation of sub-committees to oversee events as a possibility. Dick responded that subcommittees have been tried before and they don't work.

Russell also mentioned keeping the mailing positive and to also present the information on the website. Lynn asked if the calendar of events would be part of it and Russell said yes. There was some discussion on what information should be on the calendar. It was decided that for the mass mailing to just list the public events. However, a link would point toward the website with the full schedule.

The cost estimate for the mailing will be about \$160.

MEETING ADJOURNED – A motion was made to adjourn at 10:50 AM and it was seconded and unanimously approved.

The next meeting of the BOD is scheduled for Saturday, February 7, 2015 at 10:00 AM at Mike's house.

[Version 020515-2]